

# Charlottetown and Area Ringette Association

**2018-2019 Annual General Meeting**

**May 28, 2019**



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## Minutes of Prior Year Annual General Meeting

Charlottetown Ringette Annual General Meeting  
Minutes  
Tuesday, May 29, 2018

**In attendance is:** Shawn Gallant, Danielle Saunders, Andrew Heggie, Troy Fraser, Danny Callaghan, Angela Malone, Tracy MacDonald, Mike Devine and Mike James.

Mike James called the meeting to order at 6:24pm.

Approval of last AGM minutes: Troy second, all in favour. No questions arising from the minutes.

**President's Report:** Mike reports major changes are coming to ringette and there is no fighting it. U10 will eventually go to half ice in the next couple of years. Ringette Canada makes the decisions and no option to vote was given. Mike motion his report be passed, Mike Devine second, all in favour.

**Treasurer's Report:** Angela reports there was a substantial loss this season for different reasons. Budget was done then changes were made to goalie rebates, lower team numbers which meant more ice time, Ringette PEI fees were inflated, there were less teams registered in the tournament and less kids in power rings. Angela motion her report be passed, Troy second and asked what was the change in goalie rebate? It was budgeted for half but then the Board decided to do full rebates for the season. All in favour.

**Registrar's Report:** Carol was not present but reports total registered was 435. U8 73, U10 85, U12 94, U14 67, U16 38, U19 45, 18+open 32. Kid sport 3, Jumpstart 1. Up 6% from last year. Angela second Carols report, all in favour.


**Equipment Report:** Tracy reports it was a good season. 2 U14 have not returned their equipment yet and a set of open and 5 U19. Tracy motion her report be passed, Danny second, all in favour.

**Coaching report:** Mark was not present but reports there were 31 coaches, 6 getting certified. Mike Devine second Marks report, all in favour.

**Web & Communications Report:** Troy reports lots of traffic on the site. 12K facebook followers. There were 53K tweets during the tournament. Website moved to a mobile friendly version. Troy motion his report be passed, Andrew second, all in favour.

**U8 & U10 Report:** Danny reports the jamboree went well in Pownal. Come Try in Spring was a huge success. Turnout for the fall looks large already. Danny motion his report be passed, Shawn Gallant second, all in favour.

**Officials Report:** Neisha was not present but reports overall it was a great season. We had more officials that were able to help out this year from different associations. Danielle second Neisha's report, all in favour.



**Ice Schedulers Report:** Mike reports they continue to work with the different facilities to gain more hours. 384 eligible athletes for next year. U19 114, 15 to come out for Canada Games teams means 7 teams, U14 72 players, U12 92 players, U10 80, and U8 36. Need more ice for next year. Mike motion his report be passed, Angela second, all in favour.

**Goalie Director Report:** no director but Danille says it was the best turnout yet. Ice time was great, new goalies. Older girls helping out the younger ones. Deanna and Jeremy were a great help. Danny second, all in favour.

**Motion:** 4 names wrote in for 4 positions. Angela seconded the motion, all in favour.

VP- Tiffany Doucette

Ice Scheduler- Mark Burke

Goalie Director- Danielle Saunders

President- Mike Devine

Mike James put to the floor three times for nominations of Registrar and Equipment manager.

Andrew Heggie put forth his name for the Equipment manager, Tracy MacDonald second, all in favour.

**New Business:** None

June 20th next board meeting, 6:15pm place TBD.

AGM meeting adjourned 7:52pm

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## Reports

### President

Highlights for the 2018-19 season:

- Registration 440 players up from 433; teams down 33 to 32 (13 players from Canada Games team did not play House League at U16/19 level)
- 15th annual Charlottetown Tournament attracted 93 teams, utilizing 6 rinks, with live streaming from Bell Aliant Centre, with 70,000 viewers
- Power Rings Fall program with increased numbers from previous years, all but U8 categories having waiting lists
- Charlottetown teams represented their association with pride and success in the 3 main tournaments we attend (Montague, Charlottetown and Dieppe/Riverview)
- Goaltender Development sessions continued to be well attended, special thanks to our GD Director Danielle Saunders and all our volunteer assistants for a job well done
- Introduction of a new Player Injury guideline
- Introduction of player development skill sessions for U10/U12
- Introduction of coaching surveys for our U8, U10, U12 and U14 age groups
- Co-host of the Canadian Ringette Championships in April

I would like to thank all of our volunteers (coaches, managers, minor officials) for your interest in providing the best experience we can for our athletes. At the same time a much appreciated thank you goes out to our officials for your commitment in making this year a successful and gratifying one...we simply can't do this without you!

Finally, I would like to thank our volunteer Board members for your time, patience, commitment and expertise. For those directors who will not be returning for the 2019-20 season, your contributions to the success of our association most likely were overlooked and often without many thanks but you have provided this association with YOUR private time for which we can't thank you enough!

We anxiously look forward to a prosperous 2019-20 season.

Respectfully submitted,  
Mike Devine  
President, Charlottetown Ringette Association



## Treasurer

Charlottetown and Area Ringette Association  
Forecasted Balance Sheet  
June 30, 2019

	Forecast Jun 30 2019	Jun 30 2018
<b>ASSETS</b>		
Bank	\$ 30,129	\$ 8,617
BMO Term Investment (Note 1)	-	25,027
Accounts Receivable	-	1,750
	<u>30,129</u>	<u>35,394</u>
<b>LIABILITIES</b>		
Accounts Payable	-	5,206
<b>EQUITY</b>		
Balance, beginning of period	30,189	41,304
Current Earnings	(60)	(11,116)
Balance, end of period	<u>30,129</u>	<u>30,188</u>
	<u>\$ 30,129</u>	<u>\$ 35,394</u>

Note 1:

0.55% Short term investment, maturing August 2, 2018	\$ -	\$ 5,027
0.90% Short term investment, maturing February 27, 2019	-	20,000
	<u>\$ -</u>	<u>\$ 25,027</u>

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### ADVISORY TO READER

I have prepared these forecasted financial statements for Charlottetown Ringette Association in my capacity as Treasurer. No independent firm of professional accountants has audited, reviewed, compiled or otherwise attempted to verify the accuracy or completeness of these financial statements. - Angela Malone CPA, CA, CBV

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## Treasurer (continued)

### Charlottetown Ringette Association Forecasted Income Statement For the Year Ended June 30, 2019

	2019 Annual Budget	Forecast Jun 30 2019	Jun 30 2018	Under (Over) Budget Jun 30 2019
<b>REVENUE</b>				
Registration Fees	\$ 177,060	<b>\$167,922</b>	\$ 142,029	\$ 9,138
Resale of Ice	48,000	<b>53,488</b>	46,795	(5,488)
Website Advertising	250	<b>250</b>	250	-
Other Income	310	<b>1,193</b>	305	(883)
<b>TOTAL REVENUE</b>	<u>225,620</u>	<u><b>222,853</b></u>	<u>189,379</u>	<u>2,767</u>
<b>EXPENSE</b>				
Advertising	1,000	<b>350</b>	-	650
Coaching Course	1,400	<b>2,090</b>	1,395	(690)
Equipment Purchases	5,550	<b>8,426</b>	5,868	(2,876)
Goaltender Rebate	10,900	<b>9,705</b>	8,080	1,195
Gym Rental	1,600	-	787	1,600
Ice Rental	174,730	<b>181,194</b>	168,390	(6,464)
Interest and bank charges	600	<b>532</b>	661	68
Miscellaneous Expenses	200	<b>633</b>	503	(433)
Office Supplies	690	<b>621</b>	221	69
Official Game Sheets	13,830	<b>654</b>	684	13,176
Officials	1,400	<b>12,436</b>	13,834	(11,036)
Officials Course	500	<b>1,075</b>	1,210	(575)
Ringette PEI Registration Fees	31,670	<b>30,019</b>	24,857	1,651
Scholarship	500	<b>500</b>	500	-
Web Site	1,500	<b>1,479</b>	1,150	21
<b>TOTAL EXPENSE</b>	<u>250,870</u>	<u><b>254,312</b></u>	<u>228,140</u>	<u>(3,644)</u>
<b>OPERATING NET INCOME (LOSS)</b>	<u>(25,250)</u>	<u><b>(31,459)</b></u>	<u>(38,761)</u>	<u>6,411</u>
<b>OTHER INCOME</b>				
CRA Tournament (Schedule 1)	26,110	<b>27,668</b>	24,913	(1,558)
Power Rings Program (Schedule 2)	2,750	<b>3,731</b>	2,732	(981)
	<u>28,860</u>	<u><b>31,399</b></u>	<u>27,645</u>	<u>(2,539)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ 3,610</u>	<u><b>\$ (60)</b></u>	<u>\$ (11,116)</u>	<u>\$ 3,872</u>

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**Treasurer (continued)**

**Charlottetown Ringette Association  
Forecasted Income Statement Schedules  
For the Year Ended June 30, 2019**

	<b>2019 Annual Budget</b>	<b>Forecast Jun 30 2019</b>	<b>Forecast Jun 30 2018</b>	<b>Under (Over) Budget Jun 30 2019</b>
<b>Schedule 1 CRA Tournament</b>				
<b>CRA Tournament Income</b>				
Registration	\$ 55,900	\$ <b>58,650</b>	\$ 49,740	\$ (2,750)
Advertising	4,500	<b>6,100</b>	3,750	(1,600)
Games & 50-50	6,100	<b>6,840</b>	6,018	(740)
Hospitality subsidy	2,340	<b>2,205</b>	2,170	135
	<u>68,840</u>	<u><b>73,795</b></u>	<u>61,678</u>	<u>(4,955)</u>
<b>CRA Tournament Expenses</b>				
Ice Rental	25,930	<b>24,008</b>	20,889	1,922
Officials	6,000	<b>6,667</b>	5,952	(667)
Travel & Hotel	1,400	<b>951</b>	1,343	449
Games & Prizes	3,400	<b>3,590</b>	3,405	(190)
Music and entertainment	500	<b>6,320</b>	475	(5,820)
Trophies & awards	1,900	<b>1,932</b>	1,863	(32)
Hospitality	1,500	<b>1,288</b>	1,425	212
Programs	1,100	<b>1,054</b>	1,009	46
Office Expense	1,000	<b>317</b>	404	683
	<u>42,730</u>	<u><b>46,127</b></u>	<u>36,765</u>	<u>(3,397)</u>
<b>Net income CRA Tournament</b>	<u>\$ 26,110</u>	<u>\$ <b>27,668</b></u>	<u>\$ 24,913</u>	<u>\$ (1,558)</u>
<b>Schedule 2 Power Rings Program</b>				
<b>Power Rings Program Income</b>				
	\$ 11,900	\$ <b>13,055</b>	\$ 11,620	\$ (1,155)
<b>Power Rings Program Expenses</b>				
Ice Rental	4,860	<b>4,806</b>	4,725	54
Instructors	3,200	<b>3,240</b>	3,135	(40)
Other	1,090	<b>1,278</b>	1,028	(188)
	<u>9,150</u>	<u><b>9,324</b></u>	<u>8,888</u>	<u>(174)</u>
<b>Net Income Power Rings</b>	<u>\$ 2,750</u>	<u>\$ <b>3,731</b></u>	<u>\$ 2,732</u>	<u>\$ (981)</u>

**ADVISORY TO READER**

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## Registrar

House league total number registered- 441

U8- 60

U10- 90

U12- 95

U14- 60

U16- 50

U19- 46

18+ 34

KidSport- 6

2008/09 – 177 (first year of tracking)

2009/10 - 212 (20% increase)

2010/11 - 246 (16% increase)

2011/12 – 257 (4% increase)

2012/13 – 319 (24% increase)

2013/14 – 355 (11% increase)

2014/15 – 374 (5% increase)

2015/16 – 392 (5% increase)

2016/17 – 409 (5% increase)

2017/18 - 433 (6% increase)

2018/19 - 441 (2% increase)



Fall Power Rings was sold out and there was no one on a wait list.

Under 8 - 19

Under 10- 39

1 and Under - 34

Total - 92

Thank you

Chesa Morley

## Equipment Manager

It was an interesting year in a lot of ways. The year seemed to start with a few extra challenges that hopefully next year won't repeat. It was daunting to walk into the equipment room and having no idea what was required or what was needed. After a couple nights I realized I needed help to get a handle on what was needed. (thanks Lauren) Many old jerseys and stuff lol was given a new postal code. The room was equipped with new shelves and jerseys ordered. The room we had, had to be relinquished and we moved downstairs to a new tiny location only to be moved again where we are presently located. Hopefully this work will not be needed again.

It was an expensive year in some ways as far as the budget is concerned in part to missing equipment and equipment not being returned. We ordered quite a few jerseys from promac 2000 that were teal in colour. The colour seemed to be popular if that is important. A few more teal jerseys will need to be ordered to complete the line and to add a bit more size choices. Goalie equipment was purchased and well used by many potential goalies this year. Next year it seems like we will have enough pads but need a few more blockers.

We implemented a new deposit on the jerseys and equipment this year which seemed to work for the most part. A little more communication is needed at a managers meeting to communicate what and why we are doing this. All in all I feel it was a good year. All kids had jerseys and coaches had equipment.

Respectfully submitted,

Andrew Heggie

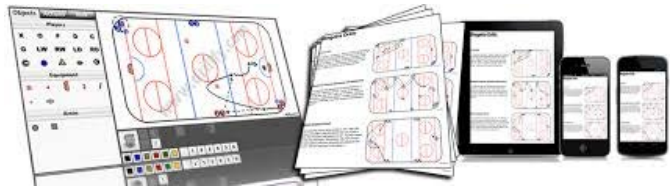




## Coaching Director

This year we had 31 coaches who completed all of the qualifications to coach house league. I hope to see them back next year with a new fresh criminal record check, thanks again for all your volunteer time.

Mark MacLeod



## Referee Coordinator

The referee scheduling was relatively smooth this year. No major complaints. The one thing I would like to correct is some no shows of refs to a few games.

Any suggestions for scheduling is welcome! Overall a very good season!

Thank you to everyone that stepped in and helped out.

Kind regards,

Neisha Fisher

### GOAL

Extend arm and point at the net.



### GOALKEEPER RING

Raise both arms above the head at a 45° angle.



### HAND ON LOWER THIRD

Clench both fists and bring together and apart once at the thumbs.



### TIMEOUT

Use both hands to form a horizontal 'T' in front of the chest.



### TWO BLUE LINE PASS

Fully extend one arm at a 45° angle to the body with two fingers extended.



### WASH OUT

Sweep sideways with both arms across the front of the body in opposite directions with the palms down. This signal is used to indicate:

- no goal
- a pass which has crossed both blue lines has been touched by the opposing team, or afforded reasonable time to be played and is now playable by either team.



## Website and Communications / Public Relations Coordinator

It has been a very busy year in website traffic, social media, email communications and the Charlottetown Tournament.

**Website** - For the period - May 1, 2018 through May 1, 2019 the website received just under 250,000 page views with consistent traffic spanning September through March. The peak traffic occurred during the Charlottetown tournament (first two weeks in January) with 33,000 page views.

**Social media** - Facebook for the second year in a row has seen a significant rise in page likes and views. From May 2018 through May 2019, we've increased by 30% from the previous year to a total of 688 page likes. Over the course of 365 days, there were 180 Facebook postings created. Twitter on the other hand was not as active, only during the Charlottetown tournament. Instagram also was active only during the Charlottetown tournament.

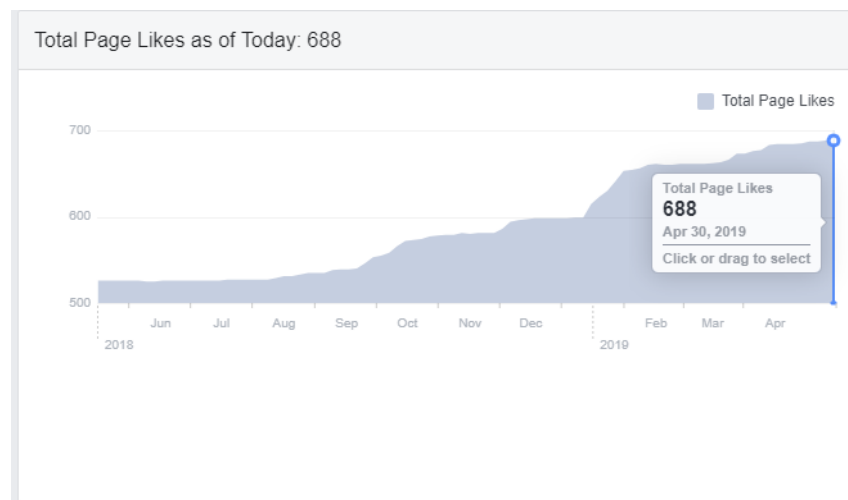
### Email Correspondence -

There were over a hundred internal emails sent over the year.

### Charlottetown

**Tournament** - This year we provided live video streaming for the tournament. Sponsors were told prior to expect at least 25,000 views

from the live feed but we surpassed that total by 3 times to just over 75,000 views from all over Canada, USA and Europe. It was a challenge getting volunteers to help with the video streaming, play by play game announcing but were able to get some key games announced and there was more willingness as the tournament progressed. Feedback was quite positive online, by email and verbal overall for the play by play as it provided some insight to the sport for those watching who had no idea what was going on and also the chance for many to watch their nieces and granddaughters play from a far. Sponsorship dollars were just under previous years as many had not returned however, we were able to attract 15 new sponsors of the 21 total



## Ice Coordinator

- Total Hours rented from Sept 2 – Apr 16 1126 hours
  - 281 Game Hours
  - 493 Practice Hours
  - 11 Goaltender Development Hours
  - 27 Power Rings Hours
  - 2 Hours Come Try Ringette
  - 312 Hours in support of Ringette PEI, Provincial Teams, U12 Development and Canada Games Programs
  - 30 hours of Ringette Meetings
- Continued to use CARI as our home rink with Cody Banks, Simmons, Eastlink Centre, Pownal, Crapaud, Rustico and Morell for growth with active scheduling for additional available ice ongoing with CARI and City of Charlottetown
- Increased our weekly ice rentals to 48 hours, 13 hours per week coming from facilities outside of Charlottetown
- Gym ringette did not occur
- House league evaluations started Sept. 28. Teams were selected by Oct. 11 and began practicing together at this time. League games started on Oct 30.
- These hours do not include the Charlottetown Tournament. I did not schedule the ice for that, though I did have a part in creating the game schedule.
- Planning is already underway with various rinks to firm up schedules for 2019-20 season though it appears attaining extra ice is unlikely, other than if teams want to practice at 6:00am through the week.
- $\frac{1}{3}$  of the ice times booked were in support of RPEI for high performance programs. It is a major load on this position in an already very busy association. It may be another organizations turn to take this on.
- Many thanks goes out to Dean Lund, Jeremy Pierce, Mike White, David MacDougall, Gordie Cameron, Stu Dunn, David Whitlock and Benjii Stevens for their cooperation throughout the year.



Respectfully Submitted,

Mark Burke

## U8 & U10 Development Director

This year was a great year for the U6/U8/U10's. With many new and returning players, there was a wide variety of skills noted. One thing was for sure, the returning players and families, were very welcoming to the new girls. Many new and old friendships blossomed and as the season came to an end, excitement for the next year had already begun.

The U10's had a great year, with fun practices and each game being as intense to watch as the next. Someone had said at the beginning of the year "you should take a video at the first of the year so you can see how much they improve" and it could not be more true. The support these girls received from their coaches was phenomenal. From the strongest player to the newest player, everyone was treated with respect and the coaches genuinely wanted them to succeed. One of the best parts of this sport, is watching the strongest players assisting other team members to get a goal and being just as excited as if it were one of their own.

The three U8 teams spent most of their practices learning skills and drills and how to be a stronger skater, then spent the last part of the practice scrimmaging against each other. Throughout the year, they took part in a few jamborees that helped them boost their confidence on the ice and become closer as a team. Playing half ice games allowed for them to experience the thrill of more ring time, rather than seeing them struggle with skating. They rotated players in nets, which they all seemed to love.

The two U6 teams also practiced once a week. At the first of the year, there were some girls who had trouble standing on skates. At the end of the year you were not able to tell. They were asked to join in a couple jamborees and they were so excited. It's tough to say what was bigger, the lollipops they got at the end of the game, or their smiles.

Ice times for the groups seemed to work out really well. It was nice to have the U6 and U8 girls practice on Saturday morning, right after one another. A lot of families had mentioned that they liked having the practices on Saturday morning, as it didn't break up the day too much. A couple of people had mentioned how in previous years the younger girls had some gym time with just the ring and stick to work on skills, but the majority felt that having the girls focus mainly on their skating was best. The U10's practices and games landed on times that were manageable for families. Not too soon after school ended and not so late on school nights.

Some of the concerns/questions that arose this year were :

- the hospitality room during the tournament was not well communicated/marked so not all families accessed it



- The jamborees (not just ours) seemed to be very "last minute". Most schedules weren't out until a couple days before.
- Is it possible to have a guideline/list of possible tournament/jamboree fees, jersey deposit, other fees, etc. for teams. This would help out the new managers a lot
- Some of the things that got rave reviews from parents were
  - the bottle cap game from the tournament
  - Having the teams play back to back (U8) at the jamborees, so they were not "stuck" at the rink all day
  - Having the U8/U6's play half ice

The Moncton tournament was a huge success and lots of fun for all. Aside from some hotel issues, the majority of the feedback from this tournament was very positive !

Tara Russell



## Goalie Development Director

Goalie development had a very successful season. We had a great group of experienced goaltenders volunteer for the season. We welcomed lots of goalies from Charlottetown as well as a few from other associations. We also had some shooters come out and help. The goalies were mostly from the U10 and U12 age groups along with a few U8. Overall it was a great season and I have seen some great improvement in the goalies. Numbers were averaging about 10 goalies a session.

Thanks,  
Danielle Saunders





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## Constitution and By-Law Amendments

### New Board Position

2.1 Director of Managers and Volunteers position to be added to article 2.1 and new article 5.9 to be added as follows:

5.9 Director of Managers and Volunteers

5.9.1 Shall attend all Board of Directors meetings and Charlottetown Ringette Tournament Committee meetings.

5.9.2 Shall be responsible for the advancement of skill levels for all managers and volunteers.

5.9.3 Shall coordinate all clinics available from the Provincial Association for skill advancement of managers and volunteers.

5.9.4 Shall be responsible for coordinating volunteers for the Charlottetown Ringette Tournament.

5.9.5 Shall be responsible for tracking volunteer hours for the Community Bursary Scholarship, Duke of Edinburgh and other programs as applicable and reporting the hours to the relevant parties.

5.9.6 Shall act on behalf of managers' and volunteers' complaints or protests in all divisions.

5.9.7 Shall perform other duties as required, including assisting the other directors in the recruitment and coordination of volunteers on an as needed basis.



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## Election of next year's Board of Directors

### Positions available

Secretary

Treasurer

Director of Managers and Volunteers

Referee Coordinator

Website and Communications / Public Relations Coordinator

### Nominations

Secretary: Dawn Gallant

Treasurer: Bernadette Power

Director of Managers and Volunteers: Shawn Gallant

Referee Coordinator: Neisha Fisher

Website and Communications / Public Relations Coordinator: Troy Fraser

