

Charlottetown
Ringette
Association

Annual General Meeting



2017-2018

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Minutes of Prior Year Annual General Meeting

Charlottetown Ringette Annual General Meeting
Minutes
Tuesday, May 24th, 2017

Attendance & Approval of Minutes

President Mike James called the meeting to order at 6:20pm. All in attendance are: Mike James, Mark MacLeod, Neisha Fisher, Chrissy Cooper, Lauren Murphy, Kerri Moore, Derek Bain, Denise Bain, Carol Murphy, Angela Malone, Mike Devine, Chrissy Cooper and Tara O'Brien, Troy Fraser, Tracy MacDonald

The minutes were reviewed by all in attendance, Chrissy Cooper motion the minutes be passed, Mark MacLeod second, all in favor.

New Business

Kerrilynn McInnis Memorial Scholarship

President's Report

Mike James reports there was an increase in registration and number of teams from the previous year. There was new equipment purchased that was needed because of the increase in registration numbers and a few pieces of equipment that needed to be replaced. Over all it was a great successful year. Mike motion his report be passed, Lauren Murphy second, all in favor

Treasurer's Report

Angela Malone reports that there is: \$31,000.00 in the bank, \$15,000.00 in GIC, \$58,000.00 in total assets, Total Revenue \$148,000.00, Total Expenses \$185,000.00, Charlottetown Tournament net income \$24,000.00, Power Rings net income \$4,800.00. The budget was off on ice rentals because of the increase in membership numbers more ice time needed to be purchased. There was more equipment bought jerseys, rings and shot clocks. Angela motion her report be passed, Carol Murphy second, all in favor.

Registrar's Report

Carol Murphy reports there were 392 house league players registered, 3 registrations were from kid sport. Up 5% in membership numbers from the year before. Online registrations and e-transfers worked great. Carol motion her report be passed, Denise Bain second, all in favor.

Ice Scheduler Report

Mike Devine reports there was a significant increase in hours, Crapaud ice times came in on a regular schedule and practice and game time increased. Goaltending Development Program took place and there was an increase in the gym ringette. The hours were disbursed very close to even between teams, some may have had a bit more because of the teams that were successful in moving on in the playoffs. Mike motion his report be passed, Tara O'Brien second all in favor.



Minutes of Prior Year Annual General Meeting (Continued)

Coaching Director Report

Mark MacLeod reports, this was a great year, all thirty coaches did a great job on and off the ice. I want to see them back with all smiles on their faces and ready to go next year. Mark motion his report be passed, Lauren Murphy second, all in favor.

Goaltending Development

Derek reports there was 9-10 hours of ice time. There was usually an average of 10-12 goalies, mostly U8 & U10. Senior goalies came to help out on the sessions and there was either a challenge getting shooters or too many shooters showed up. Mike motion his report be passed, Angela Malone second, all in favor.

Referee Report

Chrissy Cooper and Neisha Fisher report, the year went very well, and I think everyone was overall pleased with the officiating. There are times we are struggling for referees, so we like to keep encouraging all playing levels in the Charlottetown Ringette Community to consider the Officiating Course. Chrissy & Neisha motion their report be passed, Lauren Murphy Second, all in favor

U8/U10 Coordinator

Kerri Moore reports, Charlottetown Ringette had 45 kids take part in the Come Try Ringette event in Charlottetown on September 17th. The day's event ran smoothly and the kids all had a great time. This past season, Charlottetown Ringette had one U6 team (21 players), three U8 teams (15 players per team) and seven U10 teams. Feedback from parents and coaches were all positive. Ice time was probably the main concern as it is each year. The U8 coaches would like to see more game times available for their teams. The U10's were able to implement skating practices at the end of the season by utilizing Georgetown and Morell rinks. The feedback was very positive, and we would like to see this continue into the 2017/2018 season.

All eleven teams took part in tournaments and jamborees throughout the season. The Lollipop Tournament in Montague (November) kicked off the season for the U6's and U8's. All seven U10 teams took part in the separate Montague Tournament (November 17-20th). Our own Charlottetown Tournament (Jan 12-14th) saw both the U8 and U10 teams participate. A small Jamboree was held for the U6 and U8's in Georgetown (March 4th) to close out their season.

The Riverview/Dieppe Tournament (March 10-12th) saw three U8 and seven U10 teams travel over to participate. And all seven U10 teams participated in the Year End Jamboree Day (April 2nd) held in Pownal. Kerri motion her report be passed, Mike Devine second, all in favor.



Minutes of Prior Year Annual General Meeting (Continued)

Web Communications

Lauren Murphy reports, the website continues to work as our main way of communication to the membership. Sponsorship program is to cover the cost of the website and advertising. Three new sponsors, Y's Men's Club, Bulletproof Solutions, MacPherson Roche Smith. Facebook (348 likes) up from 298 likes in 2016, and Twitter (453 followers) up from 335 in 2016. Online registration for house league was done through our website, and team registrations were taken for the Ch'town tournament, this proves to be the easiest way to manage all registrations. This year we only accepted online registrations for Power Rings camp. Lauren motion her report be passed Mark MacLeod second, all in favor.

Equipment

Denise Bain reports, overall it was a good year. Two new sets of jerseys were purchased (U12 red and U16 orange) to accommodate growing numbers. Two sets of pads and two blockers were purchased. It is difficult to know what size inventory of pads to maintain as the needs change yearly. More youth size blockers are definitely needed. Miscellaneous equipment purchased this year included cones, a set of pinnies, 4 ringette masks and first aid kits. The old first aid kits were dated and missing essentials such as bandages and dry ice packs. These should be checked yearly to ensure they are properly stocked. Denise motion her report be passed, Mark MacLeod second, all in favor

Election of Season's Board Members

Mike put nominations out on the floor three times for Secretary, Equipment Manager, and Web Communications Director. All in attendance in favor for the new reoffering and nominations. Board Members for the 2017/2018 Charlottetown Ringette Association:

President:	Mike James
Vice President:	Mike Devine
Coaching Director	Mark MacLeod
Goalie Development Director	Derek Bain
Registrar:	Carol Murphy
U8/U10 Development Director:	Kerri Moore
Secretary	Lauren Murphy
Equipment Manager	Tracy MacDonald
Web Communications	Troy Fraser
Treasurer	Angela Malone
Referee	Chrissy Cooper & Neisha Fisher
Ice Coordinator	Mike Devine

New Business

Kerrilynn McInnis Scholarship- awarded to Madison James \$500.00

Budget- to be passed at the June 12th, 2017 board meeting

Meeting Adjourned 7:15pm



Reports

President

Ringette is alive and doing well in the Charlottetown area with growth in all divisions from U8 right through to the 18+ past season.

Here are a few highlights of the past season:

- Increase with 433 athletes registered up from 393 the previous year
- Team per division U8 (5), U10 (7), U12 (8), U14 (5), U16U19 (6) and 18+ (2)
- 4 sets new sweaters were purchased to support our player growth
- New goalie gear was purchased to help defray entry costs for families.
- Our 14th Annual Charlottetown Tournament had 96 team's - largest to date.
- Great attendance continues with our Fall Power Rings.
- 2 Come Try Ringette event in September with 66 attending /March 58 Attending
- All teams had great success and fun in all 3 tournaments we participated in (Montague, Charlottetown, Riverview/Dieppe)
- Goalie goaltenders received full reimbursement if met all the requirements
- Another successful year with our increase in registration, we as an organization will continue to grow in the near future.
- 33 teams in Charlottetown for the very 1st time.

A thank you to all the coaches and managers for their dedication this season to your players and our club. I would also like to thank our officials for their hard work during the long season. I would to acknowledge the volunteers in Charlottetown for their support of ringette, it would not be as successful in our community without your help.

Thank you to all the board members I have worked with over the last 10 years.

Regards

Michael James

President, Charlottetown Ringette Association





Charlottetown and Area Ringette Association
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Treasurer

Charlottetown and Area Ringette Association
Forecasted Balance Sheet
June 30, 2018

	Forecast Jun 30 2018	Actual Jun 30 2017
ASSETS		
Bank	\$ 4,020	\$ 22,841
BMO Term Investment (Note 1)	25,030	20,370
Prepaid Expenses	-	832
Accounts Receivable	-	870
	<u>29,050</u>	<u>44,913</u>
LIABILITIES		
Accounts Payable	-	3,609
EQUITY		
Balance, beginning of period	41,300	38,234
Current Earnings	<u>(12,250)</u>	<u>3,069</u>
Balance, end of period	<u>29,050</u>	<u>41,303</u>
	<u>\$ 29,050</u>	<u>\$ 44,912</u>
Note 1:		
0.55% Short term investment, maturing August 2, 2018	\$ 5,030	\$ 5,000
0.90% Short term investment, maturing February 27, 2019	20,000	-
1.15% Cashable Rateriser GIC, maturing December 18, 2017	-	15,370
	<u>\$ 25,030</u>	<u>\$ 20,370</u>

ADVISORY TO READER

I have prepared these forecasted financial statements for Charlottetown Ringette Association in my capacity as Treasurer. No independent firm of professional accountants has audited, reviewed, compiled or otherwise attempted to verify the accuracy or completeness of these financial statements. - Angela Malone CPA, CA, CBV



**Charlottetown and Area Ringette Association
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Treasurer (Continued)

**Charlottetown Ringette Association
Forecasted Income Statement
For the Year Ended June 30, 2018**

	2018 Annual Budget	Forecast Jun 30 2018	Actual Jun 30 2017	Under (Over) Budget Jun 30 2018
REVENUE				
Registration Fees	\$ 142,880	\$ 142,030	\$ 130,749	\$ 850
Resale of Ice	36,000	46,800	34,862	(10,800)
Website Advertising	700	250	1,250	450
Other Income	250	310	1,315	(60)
TOTAL REVENUE	179,830	189,390	168,176	(9,560)
EXPENSE				
Advertising	1,000	-	250	1,000
Coaching Course	1,000	1,400	300	(400)
Equipment Purchases	5,000	5,870	5,608	(870)
Goaltender Rebate	3,480	8,080	3,020	(4,600)
Gym Rental	2,200	1,560	2,145	640
Ice Rental	153,640	169,210	147,049	(15,570)
Interest and bank charges	1,000	600	1,077	400
Miscellaneous Expenses	500	400	388	100
Office Supplies	200	50	291	150
Official Game Sheets	670	680	-	(10)
Officials	13,130	13,830	12,431	(700)
Officials Course	2,100	1,390	315	710
Ringette PEI Registration Fees	24,910	24,860	22,678	50
Scholarship	500	500	(100)	-
Web Site	1,700	1,850	1,179	(150)
TOTAL EXPENSE	211,030	230,280	196,631	(19,250)
OPERATING NET INCOME (LOSS)	(31,200)	(40,890)	(28,455)	9,690
OTHER INCOME				
CRA Tournament (Schedule 1)	27,830	25,920	28,684	1,910
Power Rings Program (Schedule 2)	3,420	2,720	2,840	700
	31,250	28,640	31,524	2,610
NET INCOME (LOSS)	\$ 50	\$ (12,250)	\$ 3,069	\$ 12,300

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Charlottetown and Area Ringette Association
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2017-2018

Treasurer (Continued)

Charlottetown Ringette Association
Forecasted Income Statement Schedules
For the Year Ended June 30, 2018

	2018 Annual Budget	Forecast Jun 30 2018	Actual Jun 30 2017	Under (Over) Budget Jun 30 2018
Schedule 1 CRA Tournament				
CRA Tournament Income				
Registration	\$ 55,760	\$ 49,740	\$ 55,760	\$ 6,020
Advertising	7,000	4,500	7,000	2,500
Games & 50-50	4,500	6,020	4,702	(1,520)
Hospitality subsidy	2,200	2,170	2,055	30
	<u>69,460</u>	<u>62,430</u>	<u>69,517</u>	<u>7,030</u>
CRA Tournament Expenses				
Ice Rental	24,330	20,170	23,783	4,160
Officials	6,700	5,950	6,700	750
Travel & Hotel	1,600	1,340	1,579	260
Games & Prizes	1,600	3,370	1,538	(1,770)
Music and entertainment	2,100	480	2,097	1,620
Trophies & awards	1,800	1,860	1,734	(60)
Hospitality	1,400	1,430	1,345	(30)
Programs	1,000	1,010	993	(10)
Office Expense	1,100	900	1,064	200
	<u>41,630</u>	<u>36,510</u>	<u>40,833</u>	<u>5,120</u>
Net income CRA Tournament	<u>\$ 27,830</u>	<u>\$ 25,920</u>	<u>\$ 28,684</u>	<u>\$ 1,910</u>
Schedule 2 Power Rings Program				
Power Rings Program Income				
	<u>\$ 12,600</u>	<u>\$ 11,620</u>	<u>\$ 11,841</u>	<u>\$ 980</u>
Power Rings Program Expenses				
Ice Rental	4,725	4,730	4,563	(5)
Instructors	3,500	3,140	3,490	360
Other	955	1,030	948	(75)
	<u>9,180</u>	<u>8,900</u>	<u>9,001</u>	<u>280</u>
Net Income Power Rings	<u>\$ 3,420</u>	<u>\$ 2,720</u>	<u>\$ 2,840</u>	<u>\$ 700</u>

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Registrar

House League Registration:

Total Number Registered: 435

Break down

U8 - 73
 U10 - 85
 U12 - 94
 U14 - 67
 U16 - 38
 U19 - 45
 18+ Open - 32
 Kidsport - 3
 JumpStart - 1



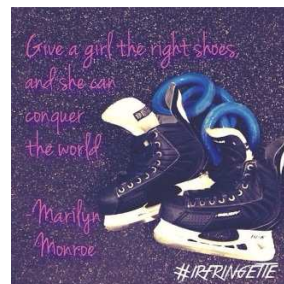
We are up 6% from last year. The numbers have been growing every year.

2008/09 – 177 (first year of tracking)
 2009/10 - 212 (20% increase)
 2010/11 - 246 (16% increase)
 2011/12 – 257 (4% increase)
 2012/13 – 319 (24% increase)
 2013/14 – 355 (11% increase)
 2014/15 – 374 (5% increase)
 2015/16 – 392 (5% increase)
 2016/17 – 409 (5% increase)

Fall Power Rings was sold out and players on a waiting list.

Under 8 - 33
 Under 10 - 34
 12 and Under - 34
 Total - 83

Thank you
 Carol Murphy





Equipment Manager

It was a busy season with the purchase of 3 new sets of jerseys. Purchases included a set of pink U12, red U14 and pink U16/19. The U16/19 set were used by the U14's as the current white set are in really bad shape.

A number of sets of goalie pads as well as some sticks were purchased as well - all second hand. For the upcoming season we should focus on the smaller sizes of pads for the U10's and lower.

I am still waiting on a number of the U14 and U16/19 teams to return their jerseys.

Going forward I think we should try to move towards phasing out the white jerseys where possible as they are all in pretty bad shape.

As indicated to Mike towards the end of the season I will be stepping down as equipment manager. I hope to still be an active member of the association, but I am unable to devote the time required to do the job properly.

Tracy MacDonald



Coaching Director

We had another successful year. We had 31 coaches all together, with 6 more of those coaches getting certified. Things in that area seem to be great.

Thanks,
Mark MacLeod





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Website and Communications / Public Relations Coordinator

Website traffic gathered over one year from May 27, 2017 through May 27, 2018 saw 285,806 page views where the majority of traffic appeared in the month of October with 94,436 page views. The active time of year for the website is between September through end of March. June 6, 2017 through May 27, 2018 there has been 183 Facebook postings reaching 125,019 people. We have a total of 525 page likes which is an increase of 176 from May 2017. The largest post receiving the most amount of reach was 10,200 for Come Try Ringette posted in February. Twitter has a total of 489 followers. From May 2017, through May 2018 we saw 86,341 impressions where 53,900 came from January alone with 162 tweets - due to the Charlottetown Tournament.

There were just under 100 internal correspondence messages sent out to the membership and 34 Facebook private message conversations dealing with various topics.

Overall, it has been a very busy year on the website as we transitioned to a mobile friendly template which is easier to view on the phone. We've accounted for 9,857 unique users viewing the website on their phone over a one-year span with peak in October and January representing the registration period and Charlottetown Tournament.

Thank you
Troy Fraser



U8 & U10 Development Director





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Referee Coordinator

The year went very well and there were quite a few new referees which was a great help. There were more officials interested in officiating the games in Crapaud. We also had some officials from outside our association help us with our games which was great when we were short. Overall it was a great year.

Due to family commitments and obligations that will be taking place next year, that came to my attention last weekend, I will have to step down from Officials Coordinator for the 2017/2018 season.

Thanks

Chrissy Cooper

Ice Coordinator

- Total Hours managed from Sept 9 – Apr 17 1051 hours
 - 333 Game Hours
 - 355 Practice Hours
 - 8 Goaltender Development Hours
 - 27 Power Rings Hours
 - 2 Hours Come Try Ringette
 - 10 Unassigned hours
 - 286 Hours in support of Ringette PEI, Provincial Teams, U12 Development and Canada Games Programs
 - 30 hours of Ringette Meetings

- Continued to use CARI as our home rink with Cody Banks, Simmons, Eastlink Centre, Pownal, Crapaud, Rustico and Morell for growth with active scheduling for additional available ice ongoing with CARI and City of Charlottetown
- Increased our weekly ice rentals to 44 hours, 13 hours per week coming from facilities outside of Charlottetown
- Gym ringette 54 hours at Park Royal Church with focus on the U8, U10 and U12 on Mon & Wed evenings
- House league practices started September 29, house league games started on Oct 28.
- Many thanks goes out to Dean Lund, Jeremy Pierce, David MacDougall, Gordie Cameron, Stu Dunn, David Whitlock and Benjii Stevens for their cooperation throughout the year
- Planning is already underway with various rinks to firm up schedules for 2018-19 season



Respectfully Submitted,

Mike Devine



**Charlottetown and Area Ringette Association
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Goalie Development Director



Constitution and By-Law amendments



Election of next year's Board of Directors

Positions available

1. President
2. Vice-President
3. Ice Coordinator
4. Goalie Development Director
5. Equipment Manager
6. Registrar

Nominations

President

Vice-President

Ice Coordinator

Goalie Development Director

Equipment Manager

Registrar